

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Records Management Staff

DATE: 23 JUN 1957

FROM : Chief, Supply Division, OL

SUBJECT: Filing Equipment Review

1. In accordance with your request of 21 June 1957, subject as above, this office has made arrangements for all requisitions for filing equipment to be forwarded to your office for review prior to processing through Supply Division.

2. This procedure will continue through 30 September 1957.

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Distribution:

Orig - addressee

1 - OL/SD

1 - OL/SD/STB

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OL/SD/STB [REDACTED] m (25 June 57)